

Lake Shore Central School District
Universal Prekindergarten Plan
2019 - 2020

<i>Assurances</i>	Description of Activity
<i>Age & Developmentally Appropriate Curriculum and Activities</i>	<p>Title: <u>NYS Prekindergarten Foundation for the Common Core</u> Author/Publisher: NYSED</p> <p>Title: <u>Creative Curriculum for PreSchool Deluxe edition</u> Authors: Dodge, Colker, Heroman Publisher: Teaching Strategies, LLC.</p> <p>Title: <u>Eureka Math: Pre-K A Story of Units</u> Author/Publisher: Jossey/Bass</p> <p>Developmentally appropriate activities are theme based and integrated across all classroom centers.</p>
<i>Screen UPK students – Part 117</i>	BRIGANCE Early Childhood Developmental Inventory PEDALS Social Emotional Learning Screening Tool
<i>Ongoing assessment of language, cognitive, and social skills</i>	BRIGANCE Early Childhood Developmental Inventory Teaching Strategies GOLD Student Portfolios
<i>Continuity of instruction with elementary grades</i>	Participation in district provided professional development and use of NYS Learning Standards in all grades, including Pre-Kindergarten
<i>Encourage children to be self-assured and independent</i>	Provide a balance of teacher-initiated and child-initiated learning activities. The ECERS-3 Environmental Rating Scales is a tool used by teachers and program leaders to reflect and improve the learning environment
<i>Encourage the co-location and integration of children with special needs</i>	Collaboration with Lake Shore CSD CPSE and county providers to provide opportunities for students with disabilities such as speech screening and an integrated classroom
<i>Provide for strong parent partnerships and parent involvement in the education of their children</i>	Home/School connections including: literacy activities, encouraging parent volunteers in the classroom. There is an ‘open door’ policy for parents to participate in the program; they may chaperone field trips, be party helpers, supply helpers or provide a special snack for a day. The parents are also invited to Family Field Day in the spring. Parent conferences are conducted around parent availability; in the mornings, evenings and by telephone.

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<i>Provide staff development and teacher training for staff and teachers in all settings in which prekindergarten services are provided</i>	Include in district wide Superintendent Days, grade/level team meetings, team meetings with kindergarten teachers, and PreK specific conferences and workshops TBD (PEDALS, ECERS-3, WNY Pre-K Directors' meeting, NYSAEYC conference, etc.).
<i>Establish a method for selection of eligible children to receive prekindergarten program services on a random basis where there are more eligible children than can be served in a given school year</i>	A lottery system will be used to select students for the UPK program. To date, the lottery system has not been needed as all children that have applied have been able to be serviced.
<i>Provide supervision for all classrooms regardless of setting.</i>	The YMCA Program Director of School Age Child Care, Preschool and Camp is the Director of the program. The Lake Shore W.T. Hoag Building/Program Administrator is available to support the program as needed.
<i>Keep a copy of the district's competitive process for collaboration</i>	The Lake Shore CSD and the YMCA have enjoyed a long time collaborative relationship; no other agencies have expressed a desire to collaborate.
<i>Keep a copy of any contracts/agreements between the district and collaborative agency</i>	Lease agreement and contract between Lake Shore CSD and the YMCA are on file.
<i>Keep a copy of the random process used for selection of eligible children</i>	A pre-registration form will be completed for each child intending to participate. The pre-registration forms will be placed in a container and names drawn until the UPK program limit is reached. Parent notification via letter will be sent to inform parents whether their child has been selected to participate or if their child is being placed on a waiting list. Eligible students who enter the district after the lottery will be placed at the bottom of the waiting list.
<i>Utilize staff who meet the qualifications</i>	The YMCA is committed to providing qualified staff. The two classroom teachers have certification valid for service in early childhood grades pursuant to Part 80 of this Title; or a teaching license or certificate for students with disabilities valid for service in early childhood grades pursuant to Part 80 of the Title, or a teaching license or certificate valid for services in the childhood grades pursuant to Part 80 of this Title, and a written plan to obtain a certification valid for service in the early childhood grades within five years.
<i>Ensure that a measure of outcomes will not be used to prohibit or discourage a child's enrollment in kindergarten</i>	All families are encouraged to continue their child's enrollment in the Lake Shore Central School District as kindergarteners. The district hosts an Annual Kindergarten Information Night which is open to all district residents.

<p><i>Adopt and use proper methods of administering each program, including (a) the enforcement of any obligations imposed by law on agencies, institutions, organizations and other recipients for carrying out each program; and (b) the correction of deficiencies in program operations that are identified through audits, monitoring or evaluation.</i></p>	<p>The program is periodically reviewed internally and procedures are adjusted accordingly. All laws and regulations are adhered to.</p>
<p><i>Use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, funds under each program and maintain on file a detailed accounting of UPK grant expenditures including other sources of funding to support the District's UPK program including local tax levy</i></p>	<p>Requests from teachers for materials, supplies and field trips are documented. Purchasing procedures with the Business Office are followed, including requesting approval of a Purchase Order and signing the Packing Slip upon receipt to ensure all items are accounted for. The budget is separated for Materials/Supplies, Transportation and Contractual costs. Materials allowed through PEDALS funding are purchased with a different budget code and pre approved with the PEDALS program coach.</p>